

# DALTON PIERCY PARISH COUNCIL

## Minutes of Dalton Piercy Parish Council AGM 2026 Tuesday 19<sup>th</sup> May 2026 7:30pm at Dalton Piercy Village Hall.

**Present:** Cllrs Davies, Grylls, Middleton, Noble, Patrick and Robson.

**In Attendance:** Eleven residents, the Clerk (M Davies)

### 1. Election of Chair

- a) To elect the Chair for the forthcoming year: One nomination for Chair was received from Cllr Patrick who nominated Cllr Lyn Noble. Seconded by Cllr Grylls. A unanimous vote followed and Cllr Noble accepted the position for a period of one year.
- b) The Chair to sign the Declaration of Office form.: Cllr Noble and the Clerk signed the form.

### 2. Election of Vice-Chair

- a) To elect the Vice-Chair for the forthcoming year: Cllr Middleton nominated Cllr Grylls, Seconded by Cllr Noble. A unanimous vote followed and Cllr Grylls accepted the position for a period of one year.
- b) The Vice-Chair to sign the Declaration of Office form. Cllr Grylls and the Clerk signed the form.

### 3. Declarations of Interests: Councillors to declare any interests in accordance with the Relevant Authorities (Disclosable pecuniary Interests) Regulations 2012 in relation to the meeting: The Clerk was asked by Councillors to forward each councillor a blank copy of the "Register of Parish Members' Disclosable Pecuniary Interests", Councillors are to complete these documents and return them to the Clerk along with their signed "Nil Return" documents to be submitted to HBC.

### 4. Apologies: None received.

### 5. Banking arrangements (*To agree banking arrangements for the year and agree any changes to the nominated signatories*): It was unanimously agreed to continue using the services of Natwest bank. Cllr Noble proposed following the retirement of Cllr Ireland, she is to be removed from the bank mandate and The Clerk is to be added, along with herself and Cllr Partick who are existing signatories. This was unanimously agreed by all and Cllr Noble advised she would arrange this with the bank and for the Clerk to be issued with a debit card. The Clerk is to arrange for the financial regulations to be updated accordingly.

### 6. To note the Asset Register dated 31<sup>st</sup> March 2026: The register was unanimously **approved**.

### 7. To note the Risk Register dated 31<sup>st</sup> March 2026: The register was unanimously **approved**

### 8. To appoint representatives for the following:

- a) Grantscape - Red Gap Community Fund: It was unanimously agreed Cllr Grylls, Noble and Patrick would be appointed as representatives.
- b) Hartlepool Rural Plan Group: It was unanimously agreed Cllr Noble and Mrs J Grylls would be appointed as representatives.
- c) Cleveland Association of Local Councils: It was unanimously agreed Cllr Davies and Middleton would be appointed as representatives.
- d) HBC Finance and Corporate affairs: It was unanimously agreed Cllr Robson would be appointed as the representative.
- e) HBC Adult Services: It was unanimously agreed Cllr Robson would be appointed as the representative.

- f) HBC Children Services: It was unanimously agreed Cllr Robson would be appointed as the representative.
- g) HBC Neighbourhood and Regenerative Services: It was unanimously agreed Cllr Noble would be appointed as the representative.
- h) HBC Housing, Growth and Communities: It was unanimously agreed Cllr Grylls would be appointed as the representative.

#### **9. Insurance cover**

- a) To note the proposed insurance cover and decide whether it is adequate: The premium/level of cover with Zurich insurance was unanimously approved.
- b) To agree the payment of the Insurance premium. Payment for 2026/27 of £645.27, unanimously approved.

#### **10. Annual Governance and Accountability Return for the Year ending 31 March 2026**

As the internal audit is yet to be completed it was unanimously agreed points a, b, c and d to be deferred until the next full meeting.

- a) To agree the Annual Governance Statement 2025/26 of the Annual Return (Section 1).
- b) To accept and approve the Receipts and Payments Account 2025/26 and bank reconciliation as at 31<sup>st</sup> March 2026.
- c) To accept the internal Auditor's Report, note any recommendations and identify any actions required.
- d) To agree the Accounting Statements of the Annual Return (Section 2).
- e) To agree that the Clerk is the Responsible Financial officer for the year 2026/27: It was unanimously agreed the Clerk is the Responsible Financial Officer for the year 2026/27.

- 11. Appointment of Internal Auditor for the year 2026/27 and agree remuneration:** Unanimously agreed this be deferred until the next full meeting.

**End of meeting: 8:05pm**