

Dalton Piercy Parish Council
Minutes of meeting held at 7.30 pm on Thursday 9th May 2019
at Dalton Piercy Village Hall

Present: Cllrs D Rezai (Chair), L Noble, L Moses, A Burroughs, M. Patrick.

In Attendance: Ward Cllr B. Loynes, Clerk J. White

4 members of the public.

Meeting began at 7.55pm.

1. **Apologies for Absence:** Cllrs A. Timothy, J. Bearby and Ward Cllr M Young
Accepted and Approved.

2. **Declaration of interests:**

Cllr A. Burroughs – Old Website.

Cllr D. Rezai – Footpath to Three Gates

3. **Public Forum:**

- The drain smell was present at a residents' property last Saturday and Sunday.
Cllr M.B. reported a nonreturn valve has been fitted close to her property since that time there has been no foul smell.

4. **Minutes of meeting held on 14th April 2019.**

The minutes were **approved** unanimously (M. B. and M. P. abstained from the vote as were not present for the full meeting) as a true recording of the meeting with the following amendments:

7. A). Only one access track is marked on the title deed for that area, this is a historical prescribed right of way for Manor Farm and is not in the vicinity of the play area.

N. B. Cllr Noble brought documents to corroborate that fact.

The minutes were signed by the Chairman.

5. **Matters for report:**

- a) **Allotments**

Clerk reported 2 allotments are let privately. The 3rd Allotment is let to the kids' club – residents association as the Community Allotment Garden. However, the Clerk recently received written notification that the kids club and residents' association have disbanded resulting in the 3rd allotment becoming vacant.

The Clerk reported she does hold a waiting list which has interested parties listed.

Cllr M Patrick **proposed** the first person on the list be offered the plot as long as that person adheres to DPPC allotment policy. Also, that the clerk notes on the website ways in which members of the public can express interest in gaining a plot should one become available in future. **Agreed**

The Clerk also reported that she has concerns that the recent award from the Red Gap fund to replace fencing at the allotment was for a community garden which it will no longer be. The contract has been awarded but no work has been started. **Action** Clerk to contact Grantscape and notify the contractor work is on hold for the time being.

6. **Red Gap projects:**

- a) 2017 projects:

Cllr M. B. reported on progress regarding the play area including risk assessments including safety works required to complete the project.

A discussion took place including the certificate of permitted development and the Clerk reported concerns about finance.

Cllr L. Noble proposed that we start works and order the equipment. **Seconded** by Cllr L. Moses. **Agreed.**

Action: Clerk to check when invoices would be sent and what the payment terms are.

After mentioning concerns about finance the Clerk presented a financial statement including expected income, and expenditure with new project figures, legal and planning fees. A discussion took place.

b) 2018 projects;

Footpath from Manor Fields to Three Gates

Correspondence has been received from HBC which suggests the project should start from the Three Gates end of the village.

- Cllr M. Patrick **proposes** DPPC goes ahead with the footpath project and should take HBC advice starting from Three Gates end of the village. **Seconded** by Cllr A. Burroughs. **Agreed.**

Regarding the legal fee bill Cllr D. Rezai **proposes** DPPC pay £2,440.00 towards the outstanding balance and request a payment plan for the remaining balance.

Cllr L. Noble counter **proposed** that before this proposal is put forward to the barrister Cllr A. Timothy should be consulted as he has been dealing with them. Payment amount should be agreed at a special meeting. **Seconded** by Cllr A. Burroughs **Agreed 4-1.**

Cllr A. Burroughs **proposes** the playground project should be deferred until finances (award from the legal case) are secured. **Agreed.**

c) 2019 projects;

Cllr L. Noble reported she had no updates since the last special meeting. The deadline for entries is 29th May 2019. The Clerk suggested that when deciding on projects DPPC should be mindful of the Parishes workload, finances and current unfinished projects.

A special meeting should be called.

7. Substantive Items

a) Risk Assessments

Village Green Risk Assessment has been completed a decision to approve is deferred to the next meeting.

8. Chairman's Report:

The Chairman expressed concerns about the old website. Specifically, regarding control of DPPC data. **Action** Cllr A Burroughs to provide contact details to the Clerk who will investigate future use of the site.

9. Ward Councillors report:

Ward Cllr B. Loynes suggested it would be useful if she could have some photographs of the Village Hall to present to HBC members to highlight the poor state of the building. **Action** Clerk to supply images working alongside the Village Hall Association.

Refer to comments at DPPC annual meeting for the rest of Cllr Loynes report.

Cllr Loynes left the meeting.

10. Dalton Piercy Residents' Association Report:

The Clerk reported that she had received correspondence stating the Residents' Association has disbanded. Therefor suggests the item is removed from future agendas. **Agreed.**

Cllr A. Burroughs reported that the Association is still registered. However, it is currently dormant.

11. Maintenance Group Report:

Cllr Noble reported that;

- 15 trees around the village require a crown lift. This is becoming a safety issue – low hanging branches and line of sight issues.
- Barbed wire which runs along the boundary of the proposed play area site and waterboard land needs removing.
 - Cllr D Rezai **proposes** he approaches the waterboard to see if there is any community funding available from them which could contribute to the play area project and works in the immediate area. **Seconded** Cllr A. Burroughs. **Agreed.**

12. Personnel Group Report:

Cllr Burroughs thanked the Clerk for her work preparing for meetings this month.

13. Financial

a) Financial report

The Clerk presented the financial reports which were accepted.

Financial Transactions 12th April 2019 – 9th May 2019

Receipts	£
HBC – Precept	10,073.00
TOTAL:	10,073.00
Payments	£
J. White (Clerks salary Apr 2019)	206.02
D.M. Ireland (one.com web host fees)	172.48
CLCA Membership fees	91.55
TOTAL:	470.05

Financial concerns raised by the Clerk were dealt with earlier in this meeting.

The Clerk reported that she has instructed an accountant firm to complete year end PAYE reports to HMRC as was agreed last meeting. This has now been completed. She suggests this should continue for the monthly payroll until notification is received from HMRC with all login details to DPPC HMRC account. **Agreed.**

14. Correspondence.

- The planning enforcement notice regarding North View parking bays is being held in abeyance while DPPC resubmit permissions.
- HBC report the defibrillator is on the way and delay is due to a supplier going bust
- Insurance renewal quote is for £257.00
- Dalton Piercy Village Residents association has disbanded.
- Footpath
- Wynyard Homes intend to start works at the Dalton Heights site imminently.
- Late correspondence – arrived today however is time critical. Our planning consultant has quoted £600.00 to submit the One Stop Shop application to HBC – which is the advice we have received to move forward the rejected planning for North View parking bays.

Cllr A Burroughs **proposes** we go ahead. **Seconded** Cllr L Moses. **Agreed.**

15. Planning Applications

None received.

16. Matters of Concern to Councillors:

Cllr A Burroughs queried Abbotts Lea letter and requests it is added to the agenda next month.

The remaining members of the public left the meeting.

17. Exempt section

- a) Cllr L Moses submitted her resignation with immediate effect.
- b) Cllr A Burroughs resigned from her position in the personnel group and working on the play area project.

With agreement of the Chairman Cllr Noble suggested a special meeting should be arranged to conclude business of this meeting also to decide on red gap projects and legal fee payment.

18. Date of next meeting: Thursday 13th June 2019

Meeting closed at 10.05 pm.